

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **05 March 2015**

Report of: **Director of Environmental Services**

Subject: **FINAL REVIEW OF THE WORK PROGRAMME FOR 2014/15 AND
DRAFT WORK PROGRAMME 2015/16**

SUMMARY

At the last meeting of the Panel on 8 January 2015, members reviewed the existing work programme for 2014/15 and also considered the draft work programme for 2015/16. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme 2015/16.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2014/15;
- (b) agree a proposed work programme for 2015/16; and
- (c) submit the proposed work programme for 2015/16 to the Council for endorsement.

INTRODUCTION

1. This is the last cycle of meetings for this year and the Panel is invited to finalise its review of this year's work and confirm that draft programme for 2015/16.

THE PANEL'S TERMS OF REFERENCE

2. Under its terms of reference, the Streetscene Policy Development and Review Panel is responsible for:-
 - reporting and advising upon policies and proposals relating to the Streetscene portfolio;
 - assisting Full Council and the Executive in the development and formulation of policy; and
 - reviewing the performance of services provided directly or indirectly by the Council.

WORK PROGRAMME – CURRENT YEAR 2014/15

3. Appendix A to this report contains details of the current year's work programme for review by the Panel.

STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME – 2015-16

4. Appendix B sets out details of the proposed items for consideration during 2015/16. As the Panel now focuses on 'policy development', it is suggested that smaller working groups are allocated to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any reviews of items under the Council's policy framework will be included in the 2015/16 programme.
6. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report

CONCLUSION

8. To summarise, the Panel is now invited to:-
 - (a) review the outcomes of its work programme for the current year 2014/15;
 - (b) agree a draft work programme for 2015/16, having considered the proposed draft set out in Appendix B and, at the same time, add to the Panel's draft programme for 2015/16 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel; and

(c) submit the work programme for 2015/16 to the Council.

Appendices:

Appendix A – Progress on Actions Since Last Meeting

Appendix B – Streetscene Policy Development and Review Panel Work Programme 2014/15

Appendix C – Policy Framework

Appendix D – Streetscene Policy Development and Review Panel Proposed Work Programme 2015/16.

Background Papers:

None

Reference Papers:

Report to Council – 9 October 2014 – ‘Schedule of Meetings 2015/16’

Streetscene Policy Development and Review Panel – 8 January 25015

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**Streetscene Policy Development and Review Panel – 6 March 2014
Progress on Actions since last meeting of 2013/14**

Date of Meeting	6 March 2014
Subject	Final Review of the Work Programme for 2013/14 and Draft for 2014/15
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on a final review of the work programme for 2013/14 and the draft work programme for 2014/15.</p> <p>The Director of Streetscene asked Members to note two additional reports that have been added into the 2014/15 Work Programme at Appendix D of the report.</p> <p>It was AGREED that:-</p> <p style="padding-left: 40px;">(a) the review of the 2013/14 work programme, as shown in Appendix A to the report, be noted; (b) the proposed work programme for 2014/15, as set in Appendix A to these minutes, be approved; and (c) the proposed work programme for 2014/15 be submitted to the Council for approval.</p>
Outcome	The Council confirmed the proposed work programme for 2014/15 at its meeting on 24 April 2014
Link Officer	Paul Doran
Subject	Vehicle Fleet Management
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene on Vehicle Fleet Management.</p> <p>At the invitation of the Chairman Councillor Keeble addressed the Panel on this item.</p> <p>Councillor Ford suggested that an annual visit to the depot for all Panel members be added to the work programme.</p> <p>The Director of Streetscene addressed the Panel to update members on the progress of the GPS tracking system. He informed members that the system will be in place and up and running by 1 April following completion of the tender process. Members will be able to see the system in the action on their visit to the depot.</p>

	<p>It was AGREED that:-</p> <p>(a) an annual visit for the Panel members to the depot to be added to the 2014/15 work programme and all future work programmes; and</p> <p>(b) the content of the report be noted.</p>
Outcome	Content of report noted and demonstration of system given to members at meeting on 23 October 2014
Link Officer	Trevor Beard
Subject	Grounds Maintenance Work Scheduling System
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Streetscene which provided an update on the progress of the Grounds Maintenance Work Scheduling System.</p> <p>At the invitation of the Chairman Councillor Keeble, Executive Member for Streetscene addressed the Panel on this item.</p> <p>The report gave an update on a new system for the Grounds Maintenance which will bring together all of the current grounds maintenance databases into one central database.</p> <p>Questions were asked to the Operations Manager regarding the availability of the system to members and the public. Members were informed that once the system was fully operational it would be available for use on the Council's website.</p> <p>A question was also asked in relation to the scheduling of the grounds maintenance services, and how easy they are to manage in changeable weather climates. The Operations Manager explained that all grounds maintenance services need to be flexible to be able to adapt to changing conditions and requirements, and that the new system will allow for these changes.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Mick Gore
Subject	Progress Report on Hedge Cutting Contract
Type of Item	Information

Action by Panel	The Panel considered a report by the Director of Streetscene on a progress update on the Hedge Cutting Contract. It was AGREED that the content of the report be noted.
Outcome	Contents of report were noted.
Link Officer	Mick Gore
Subject	Progress Report on Clothing and Textile Recycling Contract
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Streetscene which gave an update on the progress on the Clothing and Textile Recycling Contract. At the invitation of the Chairman, Councillor Keeble, Executive Member for Streetscene addressed the Panel on this item. It was AGREED that the content of the report be noted.
Outcome	Contents of report were noted.
Link Officer	Kitty Rose
Date of Meeting	15 May 2014 - CANCELLED
Subject	
Type of Item	
Action by Panel	
Outcome	
Link Officer	
Date of Meeting	10 July 2014
Subject	Review of Work Programme 2014/15
Type of Item	Programming
Action by Panel	The Panel considered a report by the Director of Environmental Services which reviewed the current Work Programme 2014/15. The Director of Environmental Services addressed the Panel to explain that a report on separate recycling collection would

	<p>need to be added to the work programme for the October meeting. This is as a result of the European Revised Waste Regulation Framework Directive which requires authorities to have segregated kerbside recycling collection by 1 January 2015.</p> <p>The Director of Environmental Services explained to the Panel that there are excluding criteria to the legislation which means that not all authorities will need to introduce separate recycling collections and that he is confident that Fareham Borough Council will be able to demonstrate that it meets the following two exclusion criteria:</p> <ol style="list-style-type: none"> 1) The high quality of the end product that the Project Integra Material Recovery Facilities are currently producing; and 2) It would not be environmentally and economically practical, due to the severe increase in capital costs, additional running costs and employee costs. <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted, a further report was also given to Panel at its meeting on 23 October 2014.
Link Officer	Paul Doran
Subject	Presentation on Streetscene Services and Key Achievements
Type of Item	Information
Action by Panel	<p>The Panel received a presentation from the Director of Environmental Services and Managers within the Streetscene Department which gave an overview of services provided by the department. The presentation was broken down into a number of sections:</p> <ul style="list-style-type: none"> Refuse and Recycling Operations Parks and Open Spaces Transport Management <p>Each section was presented by an appropriate Manager who outlined all of the services provided under their section, the achievements made in 2013/14 and the key objectives for 2014/15, and then questions from members on each section.</p> <p>Councillor Swanbrow passed on his congratulations to the Horticultural Development Officer for Wild Meadow in Allotment Road as part of the Going Wild Project.</p> <p>It was AGREED that the Director of Environmental Services and Managers be thanked for their presentation.</p>
Outcome	Presentation Noted

Link Officer	Paul Doran, Mick Gore, Sue Woodbridge, Kitty Rose and Trevor Beard.
Subject	Review of Corporate Cleaning Contract
Type of Item	Review
Action by Panel	<p>The Panel received a report by the Director of Environmental Services on a review of the Corporate Cleaning Contract that was awarded to Fountains Environmental Limited (now OCS) on 10 January 2011.</p> <p>Members were informed of several performance issues that have arisen with the contract which included the cleaning of the pavement in West Street, the cleaning of public conveniences and the cleaning of communal areas in Council properties, and outlined the steps that have been taken to address them. The Panel were also updated on the improvements that are scheduled for 2014/15, which include, window cleaning, cleaning of bins stores and improvements to communal areas in housing blocks.</p> <p>It was AGREED that the Panel notes the content of the report.</p>
Outcome	Content of the report noted.
Link Officer	Sue Woodbridge
Subject	Annual Report on Trade Waste
Type of Item	Review
Action by Panel	<p>The Panel received a report by the Director of Environmental Services on the Annual Report on Trade Waste.</p> <p>At the invitation of the Chairman, Councillor Keeble, the Executive Member for Streetscene, addressed the Panel on this item.</p>
Outcome	Content of report noted.
Link Officer	Kitty Rose
Date of Meeting	4 September 2014
Subject	Streetscene Policy Development and Review Panel Work Programme 2014/15
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services which reviewed the current work programme for 2014/15.</p> <p>The Panel's attention was drawn to the changes in the work programme as highlighted in paragraph 2 of the report.</p> <p>The Chairman requested that an additional item be added to the work programme on pauper burials. Members and Officers</p>

	<p>discussed the item and it was agreed that a briefing note would be prepared for the Chairman to read out at the 8 January 2015 meeting;.</p> <p>It was AGREED that the work programme, as set out in Appendix A to the report, be approved.</p>
Outcome	Content of the report noted
Link Officer	Paul Doran
Subject	Healthcare Waste Collection Service
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Healthcare Waste Collection Service.</p> <p>The Refuse and Recycling Manager was asked of better advertising could be done for the sharps collection service as many residents remain unaware that the service exists. It was explained to the Panel that there are regulations governing where sharps can be returned to which means that not all sharps can be returned via the same service, and therefore advertising for the service would be difficult as it would not be applicable to all.</p> <p>It was AGREED that the contents of the report be noted.</p>
Outcome	Content of the report noted.
Link Officer	Kitty Rose
Subject	Annual Review of Street Cleansing Service
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on an Annual Review of Street Cleansing Services.</p> <p>The Operations Manager was asked why offensive graffiti was not at 100% for being cleared within the 5 day target. It was explained to the Panel that it is more difficult to achieve 100% success on this as there are incidents where the wrong location has been given or the graffiti is on private land and the owners of the property are not available to sign the disclaimer needed prior to the removal being able to be carried out.</p> <p>The Operations Manager was also asked if the operatives who collect fly tipping work with the enforcement team to identify the offenders. It was confirmed to the Panel that the Streetscene team do work closely with the Enforcement Officers to try and identify offenders but it is extremely difficult if the offense has not been witnessed.</p> <p>Members also enquired regarding the requests for litter bins, and whether customers are contacted to let them know the</p>

	<p>outcome of their requests. The Operations Manager confirmed that all customers are contacted after a 6 week monitoring period has taken place, to inform them the outcome of their request.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Mick Gore
Subject	Sponsorship of Roundabouts
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Sponsorship of Roundabouts.</p> <p>Councillor Englefield commented that the roundabout at Bridge Road was extremely attractive and well maintained.</p> <p>Members enquired as to the progress made on the Quay Street roundabout which is not in good condition. Members were informed that at present the ownership of the roundabout is still with Tesco's and until they pass over the ownership Fareham Borough Council is unable to anything with the roundabout.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of the report noted.
Link Officer	Sue Woodbridge
Subject	Hedge Cutting and Sports Pitch Renovation Contract
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Hedge Cutting and Sports Pitch Renovation Contract.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of the report noted
Link Officer	Mick Gore
Date of Meeting	23 October 2014
Subject	Review of Work Programme 2014/15
Type of Item	Programming
Action by	The Panel considered a report by the Director of Environmental Services which reviewed the Panel's work programme for

Panel	<p>2014/15.</p> <p>The Director of Environmental Services addressed the Panel on this item and suggested that a further report be added to the work programme for January meeting. The report will be on The Impact of Weekly Refuse Collection in the Summer Months.</p> <p>It was AGREED that, subject to the inclusion of the report on The Impact of Weekly Refuse Collection in the Summer Months, the proposed Work Programme for 2014/15, as set out in Appendix A to the report, be approved.</p>
Outcome	Report Noted. Report on Weekly Refuse Collection added to the Work Programme and then removed at the 8 January 2015 meeting.
Link Officer	Paul Doran
Subject	Global Positioning System for Vehicle Fleet
Type of Item	Information
Action by Panel	<p>At the agreement of the Chairman this item was taken early.</p> <p>The Panel were given a demonstration by the Transport Manager and the Refuse/Recycling Manager on how the GPS system works. They were shown how they can locate any of their vehicles during the day, and can track the route the vehicle has taken for the day.</p> <p>It was explained to members that the system has provided 4 key benefits:</p> <p>Improved Customer Service – By being able to locate vehicles and crews the system enables officers to respond to customer requests quickly thereby improving the service provided to the customer.</p> <p>Insurance – It has already been used in several insurance claims to provide evidence that vehicles were not at a particular location when an accident occurred.</p> <p>Breakdowns – It has also been extremely useful when dealing with vehicle breakdowns as they can now locate exactly where the vehicle is and can get to it quicker.</p> <p>Health and Safety Supervision – It is used to monitor the crews for Health and can assist the Supervisors in the planning of work.</p> <p>It was AGREED that:-</p>

	(a) the Transport Manager and Refuse/Recycling Manager be thanked for their presentation; and (b) the Panel notes the content of the report.
Outcome	Content of report noted.
Link Officer	Mick Gore
Subject	Annual Report on Recycling Performance
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Environmental Services on an annual report on Recycling Performance. The report was presented by the Recycling Co-Ordinator, who took questions from members. Members enquired as to the impact that supermarket packaging is having on recycling. The Recycling Co-Ordinator confirmed that it is having an effect as packaging is becoming lighter so the tonnage collected is less, and some of the lighter packaging now being used is not recyclable so it has to be disposed of in the refuse bins. It was AGREED that the Panel notes the content of the report.
Outcome	Report Noted.
Link Officer	Sue Hand
Subject	Waste Regulations (ENGLAND AND WALES) 2011
Type of Item	Report
Action by Panel	The Panel considered a report by the Director of Environmental Services on Waste Regulations (England and Wales) 2011. At the invitation of the Chairman, Councillor Keeble Executive Member for Streetscene, addressed the Panel on this item. The Director of Environmental Services addressed the Panel to inform them that from 1 January 2015 a new regulation comes into effect whereby local authorities have to change the way they collect recyclables, to separate recycling collections, to enable a higher quality of recyclate being collected. The report outlined the Council's current recycling collection service; the quality of the recyclate collected and looked at the technical and economical requirements that would be involved in changing the recycling collection service. The new regulation states that separate recycling collection is required if it is: (a)necessary, in effect to provide high quality recyclates; and

	<p>(b)is technically, and economically practicable.</p> <p>The Panel AGREED that:-</p> <ol style="list-style-type: none"> 1. separate collections of recyclable materials should not be introduced in the Borough at this time because:- <ol style="list-style-type: none"> (a) it is not necessary to provide high quality recyclates; and (b) would not be technically, environmentally and economically practicable (TEEP). 2. recommends to the Executive that:- <ol style="list-style-type: none"> (a) no changes are required to the collection of recyclable materials currently co-mingled in blue top recycling bins; and (b) any collection policy changes proposed in future are assessed against the new regulations prior to any decisions being made.
Outcome	<p>Report to the Executive on 1 December 2014:-</p> <p>RESOLVED that the Executive endorses the recommendation made by the Streetscene Policy Development and Review Panel at its meeting on 23 October 2014, and agrees:</p> <ol style="list-style-type: none"> (a) that no changes are required to the collection of recyclable materials currently co-mingled in the blue top recycling bins; and (b) that officers will assess any proposed collection policy changes against the new regulations prior to any recommendations being put to Members for decision.
Link Officer	Paul Doran
Date of Meeting	8 January 2015
Subject	Preliminary Review of Streetscene Policy Development and Review Panel Work Programme 2014/15 and Draft Work Programme 2015/16
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services which reviewed the Panel's work programme for 2015/16.</p> <p>At the invitation of the Chairman, Councillor Keeble, Executive Member for Streetscene, addressed the Panel on this item.</p> <p>The Director of Environmental Services circulated a list of proposed agenda items for the 2015/16 work programme.</p>

	<p>Members were asked to note the two proposed reports which would also require the addition of a Member and Officer Working Group, and were asked for volunteers for each of the working groups.</p> <p>Councillors Swanbrow and Norris put themselves forward for the working group on Allotment Agreements Renewal, and Councillors Whittingham and Mrs Bayford put themselves forward for the Public Toilet Refurbishment 5 Year Programme working group.</p> <p>Members were invited to make suggestions for the 2015/16 work programme but no suggestions were made at that time. Members were informed they had until next meeting in March to put forward suggestions for the 2015/16 work programme.</p> <p>The Director of Environmental Services addressed the Panel and explained that several members of the Panel had requested to go out on a visit with one of the refuse crews but her did not feel this was acceptable due to the potential dangers that could occur with this, however members were informed that should they wish to go out with the Supervisors who are responsible for the refuse crews, or the litter collection crews he would be happy to arrange this.</p> <p>It was AGREED that the work programme for the remainder of the year be approved.</p>
Outcome	Content of report Noted.
Link Officer	Paul Doran
Subject	Annual Review of Grounds Maintenance Service
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on an annual review of the Grounds Maintenance Service.</p> <p>The report was presented by the Operations Manager who then took questions from the Panel.</p> <p>Councillor Swanbrow commented on how successful the wild flower meadows were and asked if they would be continued. The Operations Manager confirmed that they would be continued again this year and there will be additional sites included also.</p> <p>Councillor Bryant enquired as to whether the Council advertises the hire of the Chapel at Wickham Road Cemetery. The Operations Manager confirmed that the Council's website advertises this and is discussed with customers when funerals at the cemetery are being arranged. A question was also asked as to when the scaffolding will be removed from the building. The Director of Environmental Services explained that the scaffolding was put in place when the tower was damaged in the</p>

	<p>storms from the previous year and due to the building being a listed building the replacement tower has taken some time to construct, however it should be completed in the next few months.</p> <p>The Chairman passed her thanks and praise onto the grounds maintenance teams who were involved with Fareham in Bloom and felt that more recognition should be given to the Grounds Maintenance teams for their hard work and efforts which without the awards achieved would not be possible.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Members for working groups noted.
Link Officer	Mick Gore
Subject	Vehicle Fleet Management
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Vehicle Fleet Management.</p> <p>At the invitation of the Chairman, Councillor Keeble Executive Member for Streetscene, addressed the Panel on this item.</p> <p>The Transport Manager explained that whilst the CO² emissions have been reduced from the previous year they will increase slightly over the next year as the building services department are bringing their maintenance work back in house from 1 April 2015, and will therefore be procuring additional vehicles for this.</p> <p>He also reported that fuel prices have been reducing recently and with the money saved from this will be put towards making the reuse vehicles safer for cyclists in the borough by having signage installed on the back of trucks which will inform cyclists of when and where the vehicles are turning. Another safety measure for cyclists that is being looked into is under run bars for refuse vehicles. These are bars that are fitted to the underneath of refuse vehicles and prevents cyclists from falling underneath a vehicle if they were knocked off of their bike. It is likely that these will become legislation within the next few years and therefore the Transport Manager has decided to take a more proactive approach to this rather than a reactive approach.</p> <p>Councillor Bryant enquired as to what will be happening with the Vehicle Replacement Programme in the future. The Transport Manager advised the Panel that the money will be concentrated in purchasing refuse, road sweeper and hedge cutting vehicles and that each one will be purchased with the best framework to ensure that they are the best value for money.</p>

	<p>Councillor Bryant also enquired as to whether there is a specific time limit set on the life of the vehicles and as such they will be replaced after so many years. The Director of Environmental Services explained that this is not possible to do as each vehicle will have a different lifespan depending in its usage. Therefore vehicles are regularly checked and will be replaced when they are no longer economically safe and viable.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Trevor Beard

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK
PROGRAMME 2014/15**

Date	Subject	Type of Item
15 May 2014	<ul style="list-style-type: none"> • CANCELLED 	
10 July 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 	Programming
	<ul style="list-style-type: none"> • Presentation on Streetscene Services and Key Achievements 	Information
	<ul style="list-style-type: none"> • Annual Report on Trade Waste 	Information
	<ul style="list-style-type: none"> • Review of Corporate Cleaning Contract 	Information
4 September 2014	<ul style="list-style-type: none"> • Work Programme 2014/15 	Programming
	<ul style="list-style-type: none"> • Healthcare Waste Collection Service 	Information
	<ul style="list-style-type: none"> • Hedge Cutting and Sports Pitch Renovation Contract 	Information
	<ul style="list-style-type: none"> • Annual Review of Street Cleansing Service 	Information
	<ul style="list-style-type: none"> • Sponsorship of Roundabouts 	Information
23 October 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 	Programming
	<ul style="list-style-type: none"> • Annual Report on Recycling Performance 	Information
	<ul style="list-style-type: none"> • Global Positioning System for Vehicle Fleet 	Information
	<ul style="list-style-type: none"> • Waste Regulations 	Discussion
8 January 2015	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2014/15 & 2015/16 	Programming
	<ul style="list-style-type: none"> • Annual Review of Grounds Maintenance Service 	Information
	<ul style="list-style-type: none"> • Vehicle Fleet Management 	Information
5 March 2015	<ul style="list-style-type: none"> • Final review of the Work Programme for 2014/15 and draft Work Programme for 2015/16 	Programming

	<ul style="list-style-type: none">• Annual Review of Clothing and Textile Recycling	Information
	<ul style="list-style-type: none">• Play Area Safety Surface Replacement Programme	Information
	<ul style="list-style-type: none">• Bus Shelter Maintenance Contract Renewal	Information

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2015/16**

<u>MEETING DATES FOR 2015/16</u>	<u>ITEMS</u>
4 June 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Presentation on Streetscene Services and Key Achievements
16 July 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Annual Review of Trade Waste Service • Annual Report on Street Cleansing Service • Members Open Forum
10 September 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Refuse and Recycling Route Risk Assessments • Hedge Cutting Contract Performance Report • Play Area Inspection Review • Members Open Forum
22 October 2015	<ul style="list-style-type: none"> • Review of Work Programme 2015/16 • Annual report on Recycling • Public Toilet Refurbishment 5 Year Programme • Annual Report on Grounds Maintenance Performance
28 January 2016	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2014/15 and Draft Work Programme 2016/17 • Annual fleet management report • Corporate Cleaning Contract Renewal • Bus Shelter Maintenance Contract Renewal
3 March 2016	<ul style="list-style-type: none"> • Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17 • Review of bin charging policy • Allotment Agreement Renewal

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| | <ul style="list-style-type: none">• Members Open Forum |
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